



9th Annual Recital Handbook

Student(s): _____

Class(es): _____

Class Color: _____

Will be assigned when classes restart

**THIS PACKET IS THE MOST IMPORTANT THING YOU WILL
RECEIVE FROM PERFORMANCE STUDIOS ALL YEAR! PLEASE
BE SURE TO READ EVERYTHING!**

Physical copies of our recital handbook will also be distributed when we return.

Our goal at Performance Studios is to make sure your Dance Season and recital experience is fantastic! This packet aims to help all dance families know what to expect leading up to and including recital day. Please be sure to carefully read all the information in this packet and ask us if you have any questions!

INCLUDED IN THIS PACKET:

- List of Important Dates
- Picture Day Information
- Backstage Parent Info
- “All Things Recital” Packet
- Tight Order Form
- T-Shirt Order Form
- DVD Order Form
- Costume Information Sheet(s)

IMPORTANT DATES:

- Wednesday, April 1, 2020 – Program Ads Due
- Thursday, April 9–Friday April 17, 2020 – Spring Break – STUDIO CLOSED
- Thursday, April 30, 2020 – Recital Tights/Leotard/T-shirt Orders Due
- Thursday May 7, 2020 – May and June Tuition Due
- Friday, May 15, 2020 – Recital Tickets and Candy Grams go on sale
- Sunday, May 17, 2020 – Picture Day
- Friday, May 2–Monday May 25, 2020 – Memorial Day weekend – STUDIO CLOSED
- Tuesday, May 26–Monday June 1, 2020 – Studio Pride Week
- Friday, June 10, 2020 – Dress rehearsal
- Saturday, June 13, 2020 - Recital

Digital Downloads can be ordered up to dress rehearsal and recital day.

PICTURE DAY INFORMATION

Picture day will be held at the studio on Sunday, May 17th.

J. Alvarado Photography will be taking pictures of the students in their costumes.

Each photo session will cost \$50 per student. Cost for each additional sibling is \$25.

Students will receive multiple images in each costume. She also attends our dress rehearsal. All pictures from picture day and rehearsal will be available in an online gallery.

Each family will receive a login to access a private gallery, Also included is a coupon code to download 5 high resolution images. Everyone will have the option to purchase the remaining high resolution images as well as prints and multiple product options if desired.

A sign up sheet with times is available at the desk. In order to reserve a time you must pay for the session in full. We will not reserve a time for anyone without a full payment! No exceptions will be made.

BACKSTAGE PARENT SIGN UPS ARE NOW OPEN!

Volunteer Sign ups will be available when classes resume

Backstage volunteers are **needed** to help ensure our students' safety and allow our show to run as smooth as possible. We are asking the parents of our students to please help us out. Help is needed with the following things: backstage class parents, student line up, concessions, and security. If you sign up you will receive a backstage badge and complimentary entry to the recital. Only badged volunteers will be permitted to go backstage and into the dressing rooms. Please see the front desk if you are interested in volunteering.

Performance Studios

9th Annual Recital Information Packet

Recital Date and General Information

Dress Rehearsal Date and Time: Wednesday, June 10, 2020 5-8 pm
Dress Rehearsal CALL Time: 4:45 pm
Recital Date and Time: Saturday, June 13, 2020 2:00 pm
Location: Burlington Township High School

Recital Arrival Time for ALL Students: 1:00 pm
Audience Doors will open: 1:40 pm

Recital Location

Burlington Township High School
610 Fountain Ave, Burlington, NJ 08016

Dress Rehearsal

Dress rehearsal is a **MANDATORY** event. It is important that every student be present so that they can not only rehearse in full makeup and costume, but also on the stage with light and sound cues. **If you do not attend the dress rehearsal you will not be permitted to perform at the recital.**

What to do when you get there:

Each student will receive one ticket for their parent to bring them into the dress rehearsal. We encourage younger siblings who do not dance to stay at home if possible.

When you arrive at Burlington Township High School, you will first hand your ticket to the person at the check-in table and let us know that you are there. (This will also be where you will be able to purchase tickets as well as your digital copy of the recital). It is important for you to check in/sign in with us so that we know you are present. Just like at recital, if your child is not present for rehearsal we will not repeat a dance. Therefore, it is very important to be on time and ready to go.

Please be sure that you or your child brings a cover up (like a large button down shirt) to wear over their costume when they are not performing – this will protect the costume. Students should arrive to the school dressed and ready to go. Dressing rooms will be made available the day of dress rehearsal but should **only** be used by those with costume changes. If a student has a costume change, after their first dance, they should quickly head to the dressing rooms and change immediately into their next costume. All students will need to remain in their appropriate rows with their class so that we can find them quickly and get everyone in and out of rehearsal as quickly as possible.

Each class will be assigned two rows. Please look for your class color and label on the appropriate rows. The first row is for the children, and the second row is for the

parents. The students should sit in their line up order so that when it is time for them to go backstage, they will be in the correct order and ready to go.

Photos and videos are not permitted to be taken during the recital, however we do allow it during the dress rehearsal and will reserve the first two front rows for parents who would like to videotape and take photos. We ask that you remain seated while you are doing this and only occupy these seats during your child's turn on stage.

Eating and drinking in the auditorium and theater lobby is **STRICTLY** prohibited. Please help us to make sure the space remains as clean as we find it.

As usual, once your child has finished rehearsing their pieces on stage you may leave dress rehearsal. Please note that at recital **ALL STUDENTS** must remain until the end of the show.

STUDENT SAFETY AND PICK UP AFTER THE RECITAL

Student safety is a large concern at our shows. We cannot stress enough how much we want to ensure your child is safe.

Each class is being assigned a class color as indicated on the front of your Recital Handbook. Class colors will let you and your child know where to sit at dress rehearsal and recital. Each class will have a table that coordinates with their class color. This is where the class parents will bring your performer once they are checked in and where belongings will stay during the show. It is also where Backstage parents will look for your child for dismissal. Please stress to your child how important it will be for them to be at this table once the recital is over and after they exit the stage from our curtain call.

When you sign your child in you will receive a student card. At the end of the show we ask that **ONE PARENT** please come to the line-up area to pick up their child with their card. You will hand your card to the backstage parent and they will go to the class table to get your child and bring them to you. At no point will parents be allowed to enter the backstage waiting area at any time, even at the end of the show. Your child will be brought to you. If you lose your card you will need to wait until the end.

Older students who have a driver's license will be allowed to sign themselves in and out. No other students will be allowed to sign themselves in and out. No exceptions will be made! We ask that they help keep things less confusing and crowded by waiting until the end when all younger students have been picked up.

We understand that once the show is done you and your child want to get out to celebrate all their hard work on stage! Your cooperation during this time will help us in speeding up the process and we thank you for it.

No one, except for backstage parents, will be permitted backstage once your child has been signed in, no exceptions! We promise that your child will be well taken care of and there will be plenty of backstage parents to help them with anything that they may need.

All students are required to stay until the end of the show. No one is permitted to leave early unless they have talked to Miss Sara ahead of time and have submitted that they wish to get their child early in writing.

No exceptions will be made for any of these rules. Again, your child's safety is my responsibility and is of the utmost importance to me. There are MANY people who will be at the theater that day (last year we had about 500 in attendance) and this is the best way I know to make sure you and your child's day is a successful one.

Accounts, Fees, and Attendance Policies

(This is a relisting of the recital contract which you signed in November)

1. There will be a \$30 performance fee for each family.
2. Failure to make sure that your account is settled by June 7th means that participation will not be permitted in the performance at the end of the year.
3. The office will hold all recital tickets and costumes previously purchased until all accounts are paid in full.
4. All costume and recital fees are non-refundable.
5. Excessive absence could result in a student's inability to partake in performances. *(Please keep in mind that our performances are a team effort, failure on any student's part will affect not just themselves, but all other performers as well.)*

Tickets

1. The cost of tickets is \$25 for advance tickets. Tickets will be \$28 at the door, the day of dress rehearsal, and recital.
2. Tickets will be available for purchase as of May 15th.
3. Tickets will also be available for purchase at the door, but we suggest that you purchase them ahead of time as seating is limited.

Program Ads

1. The ad contest is back! The person who wins the contest (by selling the most ads) will be pictured on the front cover of our program.
2. Please see our Recital Program Handout for more information about ad sales and the ad competition.

Costumes

1. Costumes will be distributed to students in class in late May or June. Please note that anyone with an outstanding account balance will not receive his or her costumes until the account is paid in full.
2. We ask that you and/or your child please do not play or eat in the costumes prior to the performance. We will not have enough time replace any costume if it is ruined. A ruined costume cannot be fixed.
3. Please sew all costumes that have loose straps or need hemming. We ask that you do not pin them. It is very easy for a pin to become undone and for someone to then trip over pants that are too long or have a costume fall off because a strap was not properly secured.

Jewelry, Make-up, Undergarments, and Hair

We want students to look as uniform as possible when they are on stage. Please arrive at the show with your hair and make-up done. No parents will be allowed backstage. We have backstage parents who will assist students with costume changes and hair changes if needed. There are no exceptions to this rule! If you wish to be backstage with your child please sign up to volunteer (your help will be greatly appreciated!)

1. No jewelry is to be worn unless specified by your teacher for a specific recital piece.
2. Performers wear make-up to make sure the stage lights do not wash them out. Unless a teacher has specified differently, please make sure your make-up is natural. You want a concealer that is just a bit darker than your natural skin tone and a nice blush. Please stay away from eye shadows and liners that are pinks, blue, purples or greens and stick with tones that are natural. Lipsticks should be red or pink. We also ask that you please stay away from make-up that has glitter in it unless a student's teacher has specified that glitter is appropriate. No nail polish is to be worn.
3. The only thing that should be worn under costumes is a nude colored bodysuit, nude bras and tights. Please do not wear any underwear as we don't want to see underwear lines peeking out of costumes. Tights and bodysuits are available for ordering at the front desk. Please note that it is mandatory to wear a nude leotard underneath their costumes if a student has any costumes changes.
4. Each class will be informed how their teacher would like their hair to be worn. *Typically*, ballet pieces will wear buns while other pieces may have their hair pulled back into a ponytail, but sometimes a piece just asks for crazy hair (e.g. an 80's song might want a side ponytail or crimped hair). If you or your child's hair is too short to be pulled back, we do ask that all hair is pulled off of the face. Please be sure to securely attach any headpieces with bobby pins or hair clips. This includes any hats and headbands. Please make sure that hairpins match the color of your hair.

Photography and Videotaping

Videotaping and photography during the show is strictly prohibited. The flash from your cameras can be distracting and therefore harmful for any performers and people standing in the audience to record the show is distracting to the audience. The show will be professionally videotaped and digital downloads will be available for purchase. Anyone not following this rule will have their cameras confiscated and will be able to retrieve them after the show has ended.

Stage Fright

Stage fright can be a big concern, especially with young children. Make sure you talk to your child in the weeks leading up to the recital and let them know how exciting it is to be on stage, and while it is more than ok to be nervous, there is nothing to be scared of! We will be discussing this in class as well. If you think stage fright may be an issue for your child please discuss this with Miss Sara or your child's teacher so we can discuss how to best ease your child's anxiety.

Recital Survival Guide

1. Please be sure to arrive on time! We cannot stress this enough. The show will start on time whether you are there or not. If you or your child misses the chance to perform there is nothing we can do to fix that. Dances will not be repeated.
2. Make sure you have everything you or your child could possibly need. We suggest you have a bag of necessities: make-up, hair spray or gel, hair brushes, hair pins, accessories, clear nail polish (for runs in tights), pain relievers, a small first aid kit (band-aids and Neosporin), safety pins, baby powder (for itchy costumes), hand wipes, deodorant, extra tights (we suggest having extra of each type of tights, you have to be sure that if one rips you have another pair) and a costume cover-up (to help keep costumes clean).

3. Make sure you label everything, and we mean everything!! Inside of the dressing rooms there can be lots of confusion and things can be grabbed up by the wrong person, misplaced, and forgotten very easily. If you label everything we can make sure your things get returned to you. This should include costumes, headpieces, shoes, and any extras you bring with you. However, please make sure that you label your things in inconspicuous places so that your items are not ruined and that the writing cannot be seen when you are onstage.
4. Pack plenty to drink, but we ask that you only bring water! Nothing is worse than seeing a large fruit punch stain on the front of you or your child's beautiful white costume! Also pack some healthy snacks, and again make sure they are snacks that will not stain costumes! Crackers, apple slices, and pretzels are great! Please stay away from sugary items and gum; we want to make sure we keep the energy high!
5. Pack some boredom busters! Students must stay through the end of the show and if they are only in one or two pieces it is a great idea to bring something for them to do. Coloring books and crayons (stay away from markers please!), card and travel games, handheld video games are just some ideas of the things you can bring with you! Please don't pack anything that you or your child will be upset about if pieces get lost or broken! Also keep in mind our recital is not that long and they will be with friends!

Recital Dancewear Order Form

Order Your Recital Tights and Leotards Now! All orders are due April 15 to guarantee that students receive dancewear before recital.

Tights

Footed: \$9 Stir-up: \$11

Nude/Tan Camisole Leotards

Child: \$25.00 Sizes SC, MC, LC

Adult: \$30.00 Sizes S, M, L, XL

Student Name _____
 Parent Name _____
 Phone Number _____

Sizing information: Camisole Size _____ (will be based on costume measurements)

PARENTS PLEASE FILL OUT! Tight Sizing: Height _____ Weight _____
 Office: Size Needed: _____

Item Name	Color	Size	Quantity	Cost

Please ask the desk about proper sizing.

Total _____

Number of Items _____

Payment Information. No order will be placed until it has been paid for in full.



Recital T-Shirts

We are very excited to be offering Recital t-shirts this year!

All Shirts: \$18

Student Name: _____

Size Options:

Child Small _____

Adult Small _____

Child Medium _____

Adult Medium _____

Child Large _____

Adult Large _____

Adult Extra Large _____

Payment: Checks or Cash

Please make checks payable to Performance Studios

ALL ORDERS DUE BY April 15th

Recital Digital Download Order Form

Performance Studios is pleased to offer you this wonderful keepsake of your child's performance from our Annual Dance Recital. Get the entire Recital via digital download to watch again and again.

Cost

Digital Download \$25

Students Name: _____

Parents Name: _____

Phone: _____

Email: _____

Digital downloads will be sent to this email!

I would like:

_____ Digital Download \$25

Total Owed _____

Payment Options:

_____ Cash

_____ Check: Please Make Checks Payable to Performance Studios

Parent Costume Information Sheets

PLEASE SEE CHART ON NEXT PAGE FOR INFO
ABOUT YOUR CHILD'S CLASS(ES)

Student Name: _____

Class, Day, and Time: _____

Teacher Name: _____

Shoes Needed: _____

Tights/Socks Needed: _____

Hair Style: _____

Make up: It is very important for students to have make-up on onstage. With the bright stage lights it will be very easy for their facial features to be washed-out. Please make sure all make up is **Natural!** The only exception is when a student's teacher had specified that the makeup should be brightly colored, or have sparkles etc.

Special Make-up notes:

ANY STUDENT WITH A COSTUME CHANGE IS REQUIRED TO HAVE A NUDE LEOTARD DUE TO SECURITY CAMERAS IN BURLINGTON TOWNSHIP SCHOOL.

****Important note: Any student with a costume change is required to have a nude leotard due to security cameras at our recital venue

Class	insturctor	day and time	Hair	Tights	shoes
Ballet/Tap Combo II	Amber	Saturday 10:30	Low bun with part on Left	light suntan footed	black tap shoes, pink ballet shoes
Ballet/Tap Combo III	Amber	Saturday 11:30	Low bun with part on Left	light suntan footed	black tap shoes, pink ballet shoes
Ballet/Tap Combo I	Amber	Saturday 9:30	Low bun with part on Left	light suntan footed	black tap shoes, pink ballet shoes
Tiny TumblersFriday	Gabi	Friday 4:00	Low bun with part on Left	stirup tights	barefoot
Acro II	Gabi	Friday 5:00	Low bun with part on Left	stirup tights	barefoot
Tiny Tumbler Saturday	Gabi	Saturday 9:30	Low bun with part on Left	stirup tights	barefoot
Musical Theater	Gabi	Thursday 7:30	Low bun with part on Left	stirup tights	misc
Tiny Tumblers Wed	Gabi	Wednesday 4:00	Low bun with part on Left	stirup tights	barefoot
Acro I	Gabi	Wednesday 5:00	Low bun with part on Left	stirup tights	barefoot
Acro III	Gabi	Wednesday 6:00	Low bun with part on Left	stirup tights	barefoot
Hip-hop I	Julia	Monday 6:00	Low bun with part on Left	light suntan footed	low rise black converse
Hip-hop II	Julia	Monday 7:00	Low bun with part on Left	light suntan footed, white and yellow socks	low rise black converse
Ballet II	Kevan	Monday 5:30	Low bun with part on Left	light suntan footed	Pink ballet shoes
Ballet III	Kevan	Monday 7:30	Low bun with part on Left	light suntan footed	Pink ballet shoes
Leaps and turns III	Kevan	Mondays 6:30	Low bun with part on Left	stirup tights	none
Boys hip-hop	Kevan	Tuesday 5:00	Low bun with part on Left	low ankle socks, white	low rise black converse
Jazz II	Kevan	Tuesday 6:30	Low bun with part on Left	stirup tights	barefoot
Jazz III	Kevan	Tuesday 7:30	Low bun with part on Left	stirup tights	barefoot
Leaps and turns II	Kevan	Tuesdays 5:30	Low bun with part on Left	stirup tights	barefoot
Ballet/Tap Combo I	Mary	Thursday 4:30	Low bun with part on Left	light suntan footed	black tap shoes, pink ballet shoes
Jazz IV	Mary	Thursday 5:00	Low bun with part on Left	stirup tights	barefoot
Contempoary III	Mary	Thursday 6:30	Low bun with part on Left	stirup tights	barefoot
Lyrical I	Sara	Friday 5:00	Low bun with part on Left	stirup tights	tan turners
Ballet/Hip-hop Combo III	Sara	Monday 4:30	Low bun with part on Left	light suntan footed	pink ballet shoes/ black low cut chuck taylors
Ballet/Tap Combo II	Sara	Monday 4:30	Low bun with part on Left	light suntan footed	black tap shoes, pink ballet shoes
Ensemble	Sara	Thursday 6:00	Low bun with part on Left	stirup tights	tan turners
Lyrical II	Sara	Thursday 7:30	Low bun with part on Left	stirup tights	tan turners
Jazz I	Sara	Tuesda 4:30	Low bun with part on Left	light suntan footed	black ballet shoes
Advanced Tap	Sara	Tuesdays 5:30	Low bun with part on Left	light suntan footed	tap shoes
Interediate Tap	Sara	Tuesdays 6:30	Low bun with part on Left	light suntan footed	balck tap shoes
Ballet/Jazz Combo III	Sara	Wednesday 4:30	Low bun with part on Left	light suntan footed	black jazz shoes, pink ballet shoes
Beginner Tap	Sara	Wednesday 6:00	Low bun with part on Left	light suntan footed	black tap shoes
Ballet I	Sara	Wednesday 7:00	Low bun with part on Left	light suntan footed	pink ballet shoes